

CLAIM FORM

Updated April 2022



CHECKLIST

- I have provided my membership number
- I have signed the declaration
- I have attached relevant itemised receipts and accounts
- If I am claiming for orthodontia, aids and appliances, travel or contraceptive medication, and/or healthy lifestyle benefits, I have provided the additional documentation required (visit teachershealth.com.au for more information)
- If I am claiming for medical services received as an inpatient in hospital, and have already claimed from Medicare, I have attached the top section of the Medicare statement without the cheque or the Medicare Statement of Benefits.

WHAT YOU NEED TO KNOW

You don't need to send us the original account or receipt to claim – a good, legible copy is fine. Accounts and receipts copies must include the following:

- The service provider's/supplier's full details on official stationery
- The full name and address of the recipient of the services
- The item number and/or description of the services
- The date of each service
- The cost of each service, the amount paid and balance owing

Benefits will be paid into the account listed on your membership.

Check your account details in Online Member Services at teachershealth.com.au or call **1300 728 188**.

Benefits for goods/services not yet paid for will be via a cheque made out to the provider and posted to your postal address.

Claims must be made within two years of the date of service.

SOMETHING TO MAKE YOU APPY!

Claim on the go using our member app.

Download it today, then simply take a photo of your receipt and submit.

It's that easy and there is no need to fill out a claim form when using the app.

Visit teachershealth.com.au/app or call 1300 728 188 for more information.

SUBMITTING YOUR CLAIM

You can submit your claim form, receipts and relevant documentation by:

Member app **Download at teachershealth.com.au/app**

Email **submitclaim@teachershealth.com.au**

Mail **GPO Box 9812, Sydney NSW 2001**

Find out more about claiming at teachershealth.com.au

